



## LALE Privacy Policy

**Effective Date: 19 August 2024**

This Privacy Policy (“Policy”) describes how the Los Altos Library Endowment (“LALE”) treats information collected or provided in connection with your use of the LALE website located at [www.lalendow.org](http://www.lalendow.org) (the “Site”) and all other LALE information systems. This Privacy Policy covers all aspects of your use of the Site.

This Policy applies to all information collected by or provided to us in connection with the Site. When we make any material changes to this Policy, we will change the Effective Date above and will inform you by email sent to any address that you have provided to us.

### Information We Collect

Email and contact information provided through our web site.

Email and contact information provided at events we host

Payment details entered at the time of any transaction. This information is used by our payment processing service providers to execute the transaction, and is never stored by us.

We may use the information we collect about you for a variety of purposes, including:

- Sending email or hard-copy newsletters
- Invitations to local events hosted by LALE or other local organizations
- Collecting donations

### Data Storage and Security

The personally identifiable information we collect about you is stored in limited-access servers. We will maintain reasonable safeguards to protect the security of these servers and your personally identifiable information. However, no security measures are 100% effective and we cannot guarantee the security of your personally identifiable information.

### Third Parties

We may use certain third party service providers to manage our web site, mailing list, donations and other business processes. These service providers are not authorized to directly contact LALE customers under any circumstances.

We will not share your email address or other contact information with any other third party without your explicit permission.

## Online Advertising

LALE will not collect information for advertising purposes under any circumstances.

## Cookies

Any use of browser cookies on this site is purely for internal metrics purposes. No personal information will be collected or associated with any cookies.

## CCPA

We comply with the [California Consumer Privacy Act \(CCPA\)](#). We do not sell or share personal information. Newsletters will include an option to unsubscribe and opt-out from further communications.

## Contacting Us

If you have any questions about this Policy, please contact us at [info@lalendow.org](mailto:info@lalendow.org).